

Excel Keyboard shortcuts for Mac - print and hang in the office!

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<u>Working with rows/columns/ranges</u>	<u>Navigation</u>
Select all Select the whole column Select the whole row Select until last non-empty cell Go the end of the range Select visible cells only Delete cells/rows/columns	Find Find and replace Navigate between sheets Undo last action Redo (reverses ctrl + z) Takes you to referenced cell Takes you back to where you were before
<u>Data entry</u>	<u>Cell editing</u>
Today's date Current time Copy the cell above Copy the cell to the left Edit cell Absolute/Relative/Mixed Reference Open the spelling tool	Edit the selected cell Add a comment Beginning of selected row Beginning of selected cell End of selected row End of selected cell Show function result Start a new line
<u>Formulas</u>	<u>Other important shortcuts</u>
Shows all the formulas in the sheet Repeats the last action Enter an array formula Define as Data Table Quick sum	Apply Filter on current range Insert cells/rows/columns Save Paste Special Strikethrough